



**SIBU MUNICIPAL COUNCIL**  
**QUOTATION NOTICE**

Quotation are invited for the following :-

| Item | Class/Head/Subhead                                                                    | Quotation Reference | Description of Quotation                                                                                                                                                                                                             | Quotation Document Fee (Non-Refundable) |
|------|---------------------------------------------------------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| 1    | UPKJ Registered Contractors (Supplies and Services)                                   | Q/ENG/1/2026        | SUPPLY & DELIVERY OF MATERIALS, TOOLS, LABOURS TO REPLACE OF TYRE, INNER TUBE & RUBBER FLAP, BALANCING, ALIGNMENT AND MENDING OF TYRE, VARIOUS SIZE OF TYRE AND VARIOUS SIZE OF FULLY CHARGED BATTERY TO SIBU MUNICIPAL COUNCIL 2026 | RM50                                    |
| 2    | UPKJ Registered Contractors (Supplies and Services)                                   | Q/ENG/2/2026        | SUPPLY AND DELIVERY OF OIL & LUBRICANT TO SIBU MUNICIPAL COUNCIL FOR YEAR 2026                                                                                                                                                       | RM50                                    |
| 3    | UPKJ Registered Contractors (Supplies and Services)<br>Category C Head IV Subhead 3   | Q/ADM/1/2026        | LEASING FIFTEEN (15) UNITS DIGITAL COPIER TO SIBU MUNICIPAL COUNCIL FOR THE YEAR 2026                                                                                                                                                | RM50                                    |
| 4    | UPKJ Registered Contractors (Supplies and Services)<br>Category A or B or C Head VIII | Q/ADM/2/2026        | ANNUAL SUPPLY AND DELIVERY OF OFFICES STATIONERY FOR THE YEAR 2026                                                                                                                                                                   | RM50                                    |

- a. Quotation documents are obtainable at **SMC Level 19 Council's Treasury Section or Acting Municipal Secretary's office, Level 23, Wisma Sanyan, Sibü** on the following days and time:
- Monday – Thursday : 8:00 a.m. - 12:00 noon**  
**Friday : 8:00 a.m. - 11:00 a.m.**  
**Monday – Friday : 2:15 p.m. - 3.15 p.m.**
- b. Upon payment of non-refundable documentation fee of RM50.00 per set by QPAY/COMPANY CHEQUE/DUITNOW/SPAY GLOBAL made payable to '**SIBU MUNICIPAL COUNCIL**'.
- c. The tenderer is required to produce the Original Copies of the following for verification before the quotation document can be issued
- (i) Original Licence/Digital Certificate by UPKJ**
- (ii) All Quotation document must be collected by a Company's Director or Senior Officer with Letter of Authorization from the Company and to bring along the Company's Chop**
- d. Any quotation delivered after the stipulated time from whatever cause will not be considered.
- e. All quotation must be submitted in a sealed envelope clearly marked the subject on the left-hand corner and addressed to:-
- Acting Municipal Secretary  
Sibu Municipal Council  
Level 23, Wisma Sanyan, No. 1, Jalan Sanyan, 96000 Sibü
- to reach him not later than **12:00 noon on 24 November 2025**
- f. The Council does not bind itself to accept the lowest quotation or any quotation received nor will it be responsible for any cost incurred by the participant.

Acting Municipal Secretary  
Sibu Municipal Council

Date : 15 November 2025