



SIBU MUNICIPAL COUNCIL
QUOTATION NOTICE

Quotation are invited for the following :-

Item	Class/Head/Subhead	Quotation Reference	Description of Quotation	Quotation Document Fee (Non-Refundable)
1	UPKJ Supplies And Services Contractors Category B or C Head IV Subhead 3	Q/ADM/1/2025	LEASING FIFTEEN (15) UNITS DIGITAL COPIER TO SIBU MUNICIPAL COUNCIL FOR THE YEAR 2025	RM50
2	UPKJ Supplies And Services Contractors Category A or B or C Head VIII	Q/ADM/2/2025	ANNUAL SUPPLY AND DELIVERY OF OFFICES STATIONERY FOR THE YEAR 2025	RM50
3	UPKJ Registered Supplies & Services Contractors Category A or B or C, Head VIII	Q/ADM/3/2025	ANNUAL SUPPLY AND DELIVERY OF TONER AND INK CARTRIDGES FOR THE YEAR 2025	RM50
4	UPKJ Registered Works Contractors Class F Head IV Subhead 4(a) and CIDB(PPK) Registered	Q/ENG/26/2024	MEMBEKAL DAN MEMASANG PEMBENTUNG HDPE DI KAMPUNG BAHAGIAN JAYA, SIBU	RM50
5	Interested Bidders	Q/ENG/27/2024	SALES OF USED SUNGAI MERAH MARKET TEMPORARY STALL MATERIALS ALONG SUNGAI SEDUAN RIVER BANK, SUNGAI MERAH TOWN SIBU FROM SIBU MUNICIPAL COUNCIL	RM50

- a. Quotation documents are obtainable at **SMC Level 19 Council's Treasury Section or Municipal Secretary's office, Level 23, Wisma Sanyan, Sib** on the following days and time:

Monday – Thursday : 8:00 a.m. - 12:00 noon

Friday : 8:00 a.m. - 11:00 a.m.

Monday – Friday : 2:15 p.m. - 3.30 p.m.

- b. Upon payment of non-refundable documentation fee of RM50.00 per set by Cash/Cashier' Order made payable to '**SIBU MUNICIPAL COUNCIL**'.

- c. The tenderer is required to produce the Original Copies of the following for verification before the quotation document can be issued .

(i) Certificate of Registration of Contractor issued by UPKJ

(ii) All Quotation document must be collected by a Company's Director or Senior Officer with Letter of Authorization from the Company and to bring along the Company's Chop

- d. Any quotation delivered after the stipulated time from whatever cause will not be considered.

- e. All quotation must be submitted in a sealed envelope clearly marked the subject on the left-hand corner and addressed to:-

Municipal Secretary
Sibu Municipal Council
Level 23, Wisma Sanyan, No. 1, Jalan Sanyan, 96000 Sib

to reach him not later than **12:00 noon on 27 November 2024**

- f. The Council does not bind itself to accept the lowest quotation or any quotation received nor will it be responsible for any cost incurred by the participant.

Municipal Secretary
Sibu Municipal Council

Date : 16 November 2024