

#### **APPLICATION FORM 1L**

**APPENDIX E1** 

Ref. No:

#### LICENCE APPLICATION FORM

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1.A processing fee shall be imposed based on the licence category upon registration of this licence application.

2.Please submit all relevant documents required as listed in the relevant checklist for the licence applied. As per check list (name) please complete all particulars in the application form to facilitate licence processing.

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5.	Nationality:	Malaysia	in:		Yes No		Co	ount		ori	n : gin : No :											
	Sex: Male	Female	List the same																			
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9.	Contact: Tel. No. : Fax No. :																					
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### MAJLIS PERBANDARAN SIBU

10.	Name of Spous	e: (If Applic	able)	тт-			TT		T				
									The state of the s				
I.C	. / Passport No.												
	Tel. No. :												
11.	Fill in the Type	of Licence	Applied for (P	lease ref	fer to App	endix V	for the re	levant	type of	licence	):		
12.	Proposed Busi	ness Name:											
								N				***************************************	-
13.	Proposed Busi Floor: 1 <sup>st</sup>	ness Site:	3 <sup>rd</sup>	Total and the	Others					( P	lease s	pecify)	
	House / Unit N	lo			Lot No.		JUNEAU OF	Bloc	k / Sect	ion No.			
	Address:												
	Post Code:												
11	. Are you a hold	der of any li	cence issued	bv this (	Council ?	The state of the s	Yes	P 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	No				
14	If <b>Yes</b> , state th							Lic	ence N	0.			
	If <b>Yes</b> , state th	ie type of Li	cence:					LIC	Jenee IV	···			
De	eclaration:												
l h	ereby declare t e circumstances	5.											
l u l s Co	inderstand that shall be liable or ouncil may revo	it is <b>an off</b> conviction ke any licer	ence under to by a Court to ace issued in o	the Pen a fine o connection	nal Code ( of RM2,00 on with th	( <b>F.M.S (</b> ) <b>0.00 o</b> lis applic	cap 45) to imprise ation on	to give <b>onmen</b> accoun	false in <b>t for 6</b> It of any	formati <b>month</b> / false i	on on t i <b>s or b</b> nforma	his forr <b>oth</b> , ar tion giv	n and tha nd that th ven by m
	Date:								C:	ture of	Applies	nt	
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Note: Please refer to the relevant checklist for documents that need to be submitted with the application forms as per Appendix D1 - D21 and also the Standard Minimum Siting Requirements (Appendix B) and the Health and licencing requirements as per Appendix C1 & C2.



### **MAJLIS PERBANDARAN SIBU**

**APPENDIX V** 

## TYPE OF LICENCE

1. AGENCY FOR THE CONDUCT OR SALE OF ANY LICENCED LOTTERY

2.	LAUNDRY (For Ground Floor Only and should not involve more than 1 shoplot)
3.	BARBERS' AND HAIRDRESSERS' SHOP (Air conditioned)
	3a (1-3 Hairdresser Chairs) 3b (4-8 Hairdresser Chairs) 3c (9-15 Hairdresser Chairs) 3d (16-20 Hairdresser Chairs) 3e (21 and above Hairdresser Chairs)
4.	BARBERS' AND HAIRDRESSERS' SALOON (Non Air conditioned)
	4a (1-3 Hairdresser Chairs) 4b (4-8 Hairdresser Chairs) 4c (9-15 Hairdresser Chairs) 4d (16-20 Hairdresser Chairs) 4e (21 and above Hairdresser Chairs)
5.	COFFEE & TEA / FOOD SHOP (For Ground Floor Only and should not involve more than1shoplot) Number of Food & Drink Stalls:
6.	FOOD STALL / KIOSK
7.	CANTEEN - (School / Commercial)
8.	FRUIT / VEGETABLE
9.	BEER
10.	ARRACK (On / Off Premises)
11.	BUTCHER SHOP
12.	LIQUOR (WHOLESALE / RETAIL ) (ON / OFF PREMISES)
13	KAMPUNG SHOP / ISOLATED SHOP / SUNDRY / GROCERIES



#### MAJLIS PERBANDARAN SIBU

**APPENDIX V** 

## **TYPE OF LICENCE**

### **ENTERTAINMENT**

L4.		AUDITORIUM / HALL
	14a	Not exceeding 200 seats Exceeding 200 seats but not 400 seats Exceeding 400 seats but not 600 seats Exceeding 600 seats but not 800 seats Exceeding 800 seats but not 1,000 seats Exceeding 1,000 seats but not 1,200 seats Exceeding 1,200 seats Exceeding 1,200 seats
15.	4.00 / M. Till	LOBBY / HALL / OPEN PLACE USED FOR EXHIBITION
	15a	Floor area exceeding 100 sq. metres Floor area exceeding 100 sq. metres but not exceeding 150 sq. metres. Floor area exceeding 150 sq. metres Temporary Licence Number of Stall / Booth: Number of Day:
16.		CIRCUS Number of Days:
17.		FUNFAIR Number of Days:
18.		FASHION SHOW BY PROFESSIONAL ARTISTES / BEAUTY CONTEST
		Number of Days:
		Number of Artistes & Contestant:



## SUBMISSION CHECKLIST FOR

# 12. LIQUOR (wholesale / retail) (on / off premises) LICENCE

No.	Proposed Requirement	Qty	Check (√)
1	Photocopy of Extract of Registration of Business Name from LHDN / District Office <b>OR</b> Photocopy of Borang 9 <b>OR</b> Borang 24 <b>OR</b> Borang 49 from Suruhanjaya Syarikat Malaysia (SSM) if Applicant is a Company	1	
2	Letter of Appointment of Nominee and proof of acceptance of appoinment.	1	
3	Photocopy Of Identification Card (Both Sides) OR Copy Of Passport (For Non Sarawakians).	1	
4	Photocopy Of Work Permit for Related Trades (For Non Sarawakians Nominee)- if Applicable.	1	
5	Latest Coloured Passport Size Photograph.	1	
6	Photocopy Of Tenancy Aggreement OR Original Letter Of Consent From Land Owner / Premises Owner.	1	
7	Photocopy Of Sale & Purchase Aggreement OR Photocopy Of Land Title / Temporary Occupation Lease (T.O.L)	1	
8	Photocopy Of Building Occupation Permit (OP)	1	
9	Photocopy Of The Latest Paid Assesment Bill	1	
10	Scaled Plan Drawn To Scale (minimum A3 Size) of: i. Locality Plan & Site Plan. ii. Floor Layout Plan (showing health requirements) iii. Detail Drawing of Grease Interceptor (food premises only) (Note: Building Plan [Renovation] submission may be required if you had carried out any alteration to the Approved Layout of the Building Plan).	3	

NAME	:
DESIGNATION	:

**CHECKED BY** 

DATE



# STANDARD MINIMUM SITING REQUIREMENTS

NO	TYPE OF LICENCES: BEER / ARRACK / LIQUOR (WHOLESALE / RETAIL) ON / OFF PREMISES
	MINIMUM SITING REQUIREMENT
1	Locality – Commercial Floor
2	Status of the building – Premises with Occupation Permit (OP)
3	Distance from any school & Surau/ Masjid-at least 50m
4	Storage and display of the beer / arrack / liquor should be in segregated and placed at the non-halal section