



GUIDELINE FOR APPLICATION OF PERMIT FOR BANTUAN KHAS SARAWAKKU SAYANG (BKSS) 2021

This guideline is for unlicensed hawkers/petty traders/eatery food stalls to apply permit issued by the Council.

STEP 1 : DOWNLOAD THE APPLICATION FORM

Kindly download the permit application form from the official website of Sibu Municipal Council.

STEP 2 : FILL IN THE APPLICATION FORM

Complete the application form.

STEP 3 : CHECK THE APPLICATION FORM

Ensure all information given in this form is **TRUE and ACCURATE**. Incomplete application form will not be processed.

STEP 4 : AUTHENTICATION

Kindly sign in the declaration section to declare the information given in this form is **TRUE and ACCURATE**.

STEP 5 : SUBMISSION OF APPLICATION FORM

Completed application form together with photocopy of required documents must be submitted in a sealed envelope before being dropped into the box provided at Wisma Sanyan lobby during working hours only (**Monday – Friday**) from **8.00 am – 5.00 pm**.

The last day to submit this application form is on **30 June 2021**. Any application received after the closing date will not be entertained.

***REMINDER**

1. Required documents :
 - A photocopy of applicant & spouse MyKad
 - Photo of the stall / place of business (if any)
 - Recent photo of applicant
 - Photo of a composite license / permit (if any)
 - Other supporting documents (if any)
 - a) Consent letter from premises owner / coffee shop owner (for food stall in coffee shop)
2. The previous recipients of BKSS for unlicensed hawker/petty trader/eatery food stall in 2020 are not required to submit the application again.
3. The new application can be applied also through online: (<https://community-service.sarawak.gov.my>)